## BOROUGH OF PALMYRA



325 S. RAILROAD STREET PALMYRA, PA 17078 PHONE: 717-838-6361 FAX: 717-838-1051

www.palmyraborough.org

# ZONING PERMIT APPLICATION

PART A: OWNER/APPLICANT						
Property Owner Name:						
Address:			Phone:			
City:		State:	ZIP Code:			
Applicant Name, if not owner:						
Address:			Phone:			
City:		State:	ZIP Code:			
PART B: CONTRACTOR						
Company Name:						
Company Address:			Phone:			
City:		State:	ZIP Code:			
Contact Person Name:			Phone:			
Email Address:			Alt. Phone:			
PART C: PROPERTY						
Property Location:						
Tax Parcel ID Number:						
Zoning District:			Corner Lot? Yes No			
Total Lot Area: Sq. Ft.		Lot Depth:	Lot Width:			
PART D: PURPOSE OF PERMIT	REQUEST** A si	te plan is require	ed, see page 2.			
New Residential Construction		New Commercial/Industrial Construction				
Addition to Existing Structure		Permanent Signage				
Porch/Deck – Covered/Uncovered		Temp. Special Event Signage				
Swimming Pool		Fence				
Shed/Gazebo/Carport/Garage		Change of Use				
Home Occupation* (Additional Information Required)		Other, please explain/identify purpose requested below				
Driveway						
Storage Container						
Residential POD						
Total Value of Construction:		Estimated Date of Completion:				
PART E: LOT/BUILDING						
Coverage: Includes ALL Impervious Surfaces						
Existing Lot Coverage: Sq. Ft% of Lot Coverag		age				
Proposed Lot Coverage:Sq. Ft.	% of Lot Coverage		age			
Proposed Building Size: Sq. Ft	osed Building Size: Sq. FtProposed HeightDimensio					
Number of Stories:						
Setbacks:	Required Propos		Proposed			
Front Yard						
Left Side Yard						
Right Side Yard						
Rear Yard						

Are there any environmentally sensitive features located on the property? (Ex. Wetlands, swales, floodplain) Yes\_\_\_\_\_ No

Public Sewer

Public Water

If yes, please explain: \_

Is the subject site and/or structure listed on, or certified, or preliminarily determined to be listed on a historic and/or preservation registration on a National, State, or Local level? Yes\_\_\_\_\_ No\_\_\_\_\_

Sewage Disposal System:

Water Supply:

Well

On-Lot Septic

\_Other, explain\_ \_Other, explain\_

#### PART F: Proposed Project Description

Brief Description of the Proposed Project:

#### PART G: Miscellaneous

\*Home Occupations – A narrative of the proposed home occupation and interior floor plan showing the location and dimensions of the space where the home occupation will be conducted must accompany the permit application and plot plan. The narrative must address all the requirements set forth in Section 441 of the Zoning Ordinance.

\*\*Site plan instructions – Show all existing improvements and proposed construction, including driveways, walkways, paved areas, environmental features (including but not limited to floodplains and wetlands), storm water management facilities (including but not limited to swales, basins and rain gardens), easements, and utilities. The plan shall include measurements of setbacks from all property lines and from the right-of-way of any road frontage on the property. Adjoining properties shall be labeled. The site plan MUST accompany the application.

PART H: CONDITIONS OF APPROVAL						
Has the proposed use been granted any necessary approvals for special exceptions, conditiona	al uses and/or variances?	_Yes	_No			
If yes, please explain how the application complies with the conditions attached to the granting of these approvals.						
PART I: DISCLOSURE						
I hereby authorize the designated Borough of Palmyra official to investigate, inspect and examine the Property set forth herein, including land and structures, to determine compliance with the Borough of Palmyra Zoning Ordinance and to determine the accuracy of the statements contained herein.						
I am aware that I cannot occupy the Property for the purpose of conducting the use set forth herein and cannot commence excavation or construction until a Zoning Permit has been issued by the Borough of Palmyra. By signing this application, I certify that all facts in the application and all accompanying documentation are true and correct. A Zoning Permit may be revoked in the use and/or structure for which it has been issued violates any applicable Borough, County, State, or Federal law or regulation, including but not limited to the Borough of Palmyra Zoning Ordinance. This permit may also be revoked if it has been issued in error, or if issuance was based upon any misrepresentations or errors contained in the application or otherwise made by the applicant.						
I am also aware that deed restrictions or covenants may prohibit the proposed activity. It is the Owner/Applicant/Agent's responsibility to review and comply with these restrictions. Approval of this application and/or issuance of a Zoning Permit, by the Zoning Officer, does not relieve the Owner/Applicant/Agent from complying with these restrictions.						
I acknowledge that the holder of a Zoning Permit is responsible to insure compliance with all applicable Borough Ordinances, and at completion of the work authorized by the permit, I acknowledge that the Borough requires that a final inspection be performed by the Zoning Officer before the structure, which is authorized by this permit, may be occupied.						
This Application is being made by me to induce official action on the part of the Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.						
I acknowledge that if I occupy or permit the occupancy of this structure prior to the issuance of a certificate of occupancy under the Zoning Ordinance, I will have committed a violation of the Zoning Ordinance and will be subject to the penalties and remedies in the Zoning Ordinance.						
Signature of applicant:	Date:					
Signature of property owner/agent:	Date:					

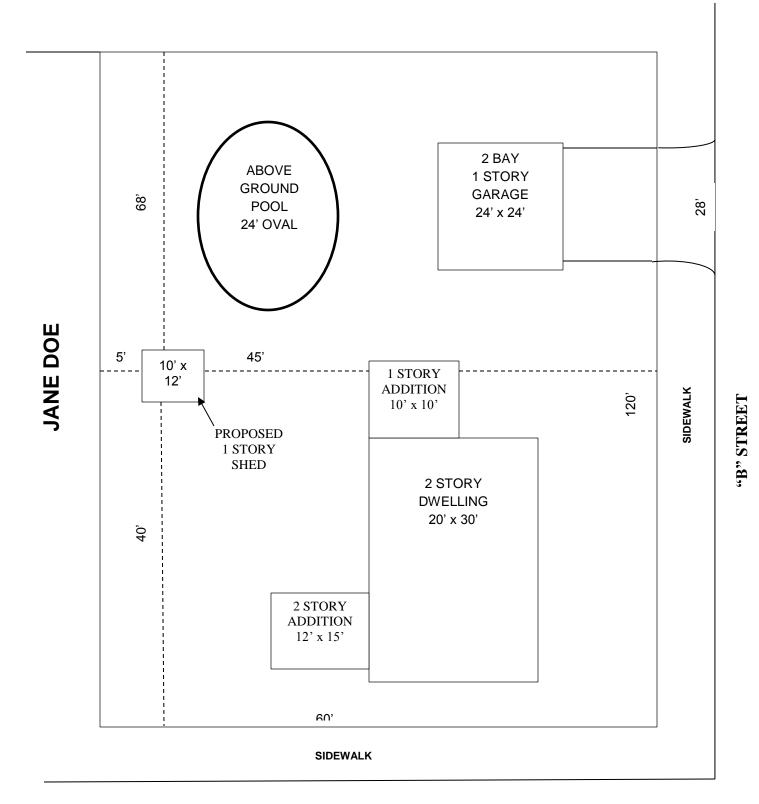
### ATTENTION!!!

- 1. PLEASE BE ADVISED THAT ALL CONTRACTOR'S MUST PROVIDE, TO THE BOROUGH, A COPY OF CURRENT WORKER'S COMPENSATION & LIABILITY INSURANCE.
- 2. PROVIDE THE BOROUGH WITH A COPY OF A VALID QUOTE OR COST AND MATERIALS LIST TO FIGURE COST OF PERMIT FEES.
- 3. ALL FEES MUST BE PAID IN FULL AT THE TIME OF SUBMISSION.

## \*FOR OFFICIAL USE ONLY – DO NOT WRITE BELOW THIS LINE\*

Date of Receipt of Complete Application	1:			
Application Fee:	Date of Receipt c	Date of Receipt of Application Fee:		
Action Taken:Approved	Denied	Date of Action		
Reason(s) for Denial, if Applicable:				
Notes:				
Zoning Officer's Signature:		Date:		

# **JOHN SMITH**



"A" STREET

SAMPLE SKETCH PLAN