

Palmyra Borough Council Meeting
Tuesday June 27, 2023
7:00 PM

President Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Anthony Catalani, William Garber, Tom Miller, James Tesche and Jane Quairoli. Also, in attendance were Mayor Fred Carpenter, Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera.

Public Comment Period #1

- Bronagh Houser, 134 E Maple St, thanked the Council for their support and participation in the Memorial Day parade. She also inquired about the 2-hour parking on E. Maple Street by the chiropractor's office. She mentioned that he has a parking lot in the back of his office that is always empty. Ms. Houser also reported that Peach Alley has ruts that need to be fixed.
- Michelle Curry, 28 Peach Circle, brought her concern before Council regarding the bushes at Red Haven and Ridge Road. She mentioned that the Pine trees behind her property had been cut to provide sight distance at the E. Ridge and N. Forge Road intersection. However, the bushes just planted at 511 Red Haven Road are also blocking sight distance and need to be cut accordingly. Mr. Powl explained that the enforcement action against the property owner of 511 Red Haven Rd is now at the Lebanon County Court of Appeals.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the May 23, 2023 Borough Council meeting.
- b. Approve payment of all bills listed on the May 2023 Detailed Check Listing Report.
- c. Approve the Treasurer's Report for the period May 1 through May 31, 2023:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$2,545,580	\$839,715	\$559,861	\$12,139	\$14,976	\$224,934
YTD Expenses	\$1,690,001	\$597,100	\$510,610	\$343,671	\$3,065	\$0
Difference	\$855,579	\$242,615	\$498,251	\$(331,532)	\$11,911	\$224,934
Fund Balance	\$1,526,036	\$346,859	\$218,697	\$1,489,249	\$2,114,928	\$281,898

	Library Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$27,194	\$54,572	\$1,190	\$261	\$198,839	\$329,749
YTD Expenses	\$0	\$32,686	\$8,921	\$0	\$0	\$87,219
Difference	\$27,194	\$21,886	\$ (7,731)	\$261	\$198,839	\$242,530
Fund Balance	\$29,108	\$327,441	\$193,670	\$43,982	\$735,019	\$248,862

Motion: To approve the consent calendar. Motion by Jane Quairolì, second by James Tesche. Motion passed.

Action & Discussion Items

a. 320-332 W. Main Street – Mrakovich (Filling Station) Plan – Financial Security Reduction:

Motion: To approve the reduction of the required financial security for the 320-332 W. Main Street – Mrakovich Plan from \$3,537.08 to \$0. Motion by Jane Quairolì, second by James Tesche. Motion passed.

b. Resolution #2023-11 – Appoint Delegate to Palmyra Cougar Foundation Board:

Motion: To approve Resolution #2023-11, re-appointing Alison Hoff as the Borough's delegate on the Palmyra Cougar Foundation Board, whose term shall be July 1, 2023 to June 30, 2026. Motion by Jane Quairolì, second by William Garber. Motion passed.

c. 2020-2025 PennDOT Winter Maintenance Agreement – North Grant Street:

Motion: To authorize the Borough Manager to execute the 2024 (Year 4 of 5) PennDOT Winter Maintenance Agreement for North Grant Street in the amount of \$1,985.19. Motion by Jane Quairolì, second by Don Barry. Motion passed.

Reports

- a. President's Report: President Shearer wished everyone a Happy 4th of July holiday.
- b. Financial Report: Mr. Powl provided a copy of the May 2023 financial report.
- c. Fire Department: There was no report.
- d. Library Report: Councilor Quairolì provided a copy of the June 2023 report. She reminded everyone that the Library Book Sale begins July 8th, and for an extra fee, you can be admitted to the early bird preview from 7:30-9:00 a.m.
- e. Police Department: Chief Winters provided a copy of the May 2023 report showing that the numbers are remaining consistent to last year. He commented that the department participated in the most recent aggressive driving program and another one is scheduled in the middle of August. He did not have much to report on the Western Lebanon County Regional Police Commission meeting that was held on Wednesday, June 14th. He stated that the Commission is waiting for more information regarding benefits.
- f. Recreation Commission: There was no report.
- g. Solicitor's Report: There was no report.
- h. Zoning Hearing Board: Mr. Powl commented that a hearing is scheduled Monday, July 10th beginning at 5:30 PM for the following:
 1. 919 E. Pine Street (Travis M. Duncan):
 - Seeking a variance of Section 380-14.G (Area & Design Requirements – Side-yard Setback) from the required 10-foot side-yard setback to 6-feet to construct a 4-car garage addition.

Council did not take any position on this application.

i. Borough Manager's Report:

1. Lighted Walking Trails – Mr. Powl reported that many residents are using the walking trail at Memorial Park. He inquired about the possibility of adding lights to the walking trail to provide access to the park after dark. He said Public Works would be able to install the lights and associated wiring. He said he does not have an estimate for the cost of the project yet because he did not know how receptive Council would be to this idea. The park hours would need to be revised to allow foot traffic after dusk. He stated that the lights would also promote security in that the police would be able to see people on the trail after dark. Council asked for a cost estimate for adding the lights to the trail.
2. Refuse ordinance update – Mr. Powl stated that the Borough has received several complaints from residents that their neighbors never remove their trash cans from the area of collection. This includes cans that sit on the alley or on the sidewalks. Mr. Powl commented that the current ordinance does not require cans to be removed from the collection site. Council asked Mr. Powl to work with the Solicitor to determine what changes could be made in the ordinance.

Other Business

- Councilor Garber stated that the clock on the square is not keeping correct time. President Shearer commented that she saw the Public Works Superintendent working on the clock.
- Councilor Barry asked if anyone knew if it was true that North Londonderry Twp was purchasing 80-acres of land somewhere.
- Councilor Catalani reported the surface of the basketball court at Heritage Park has started to deteriorate causing a possible tripping hazard. President Shearer also stated that a door on one of the trash can containers was missing.

Public Comment Period #2

There were no public comments.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, July 11, 2023, and Tuesday, July 25, 2023 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairola, second by James Tesche. The meeting adjourned at 7:38 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager