

# Palmyra Borough Council Meeting

Tuesday October 8, 2024

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Everyone please silence all cellular devices during the meeting – thank you!
  - b. Council members please turn on your microphones.
  - c. Borough Council held an executive session prior to this evening's meeting to discuss personnel issues as permitted by the Pennsylvania Sunshine Act. Any official action resulting from the Executive Session will occur during a public meeting.
5. **Special Visitors:**
  - a. Frank Pulli of Palmyra Lions Club will be present to discuss planned Holiday events.
6. **Public Comment Period #1:** (Please step to the microphone, state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**
  - a. Approve the minutes of the September 24, 2024, Borough Council meeting.
8. **Action & Discussion Items:**
  - a. Ordinance #833 – Amend Chapter 59 (Police) of the Palmyra Borough Code of Ordinances:  
Discussion on, and if appropriate:  
**Suggested Motion:** To authorize the Borough Solicitor to prepare and advertise Ordinance #833, an ordinance to amend Chapter 59 (Police) of the Palmyra Borough Code of Ordinances to officially disband the Palmyra Borough Police Department and name the Western Lebanon County Regional Police Department as the official police department for Palmyra Borough.
9. **Reports:**
  - a. President's Report: President Shearer
  - b. Financial Report:
    1. Financial Statement: (as of September 30, 2024, will be available at the October 22<sup>nd</sup> meeting)
    2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
  - c. Fire Department / EMS Report:
    1. September – Citizens Fire Co. No. 1 monthly report
    2. August - Life Lion Monthly EMS Report
  - d. Western Lebanon County Regional Police Department: Mayor Carpenter / Chief Winters
  - e. Planning Commission: (Did not meet this month)
    1. Share Park, LLC (Caring Cupboard) – Preliminary/Final Land Development Plan:  
Discussion on, and if appropriate:  
**Suggested Motion:** To grant a 90-day extension of time for the review of the Share Park, LLC Preliminary/Final Land Development Plan, expiring January 20, 2025.
    2. Next Scheduled Meeting: Wednesday October 23, 2024, beginning at 7:00 p.m.

**9. Reports:** (continued)

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report:
  2. Borough Properties:
    - a. Municipal Building – 325 S. Railroad Street:
      - Camera replacement project update:
    - b. Public Works Department – 910 E. Broad Street:
    - c. Town Square:
    - d. Vacant Lot – 40 E. Front Street:
    - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
    - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
  3. Cemetery:
  4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
  5. Refuse & Recycling:
  6. Sewer System:
    - a. Pump Station #3 (located west of W. Broad St & N. Locust St)
  7. Sinkholes:
    - a. New:
      1. Southeast Park detention basin
    - b. Old:
      1. 156 N. Railroad Street
      2. 528 S. Franklin St (NE corner of S. Franklin St & E. Birch St)
  8. Stormwater Management:
    - a. Phase A Stormwater Management System – Basin Improvement Project Update:
      - Boring under railroad – Scheduled to begin October 7<sup>th</sup> and finish October 11<sup>th</sup>
  9. Street & Alley Maintenance:
    - 2025 Street Paving Bids due Tuesday November 5<sup>th</sup>
  10. Traffic Signals:
  11. Other:
- g. Solicitor's Report: (Solicitor Cleary)
- h. Zoning & Codes Enforcement:
1. Zoning Officer/Codes Enforcement Officer Monthly Report:
  2. Zoning Hearing Board: (No Hearings scheduled for Monday October 14<sup>th</sup>)
- i. Borough Manager's Report:
1. East Ridge Road – Melrose (Phase #1) – Off-Site Stormwater Update:
  2. Other:

**10. Communications:**

- a. PA Auditor General Liquid Fuels Fund Audit 2022-23.

**11. Other Business:**

**12. Public Comment Period #2:** (Please step to the microphone, state your name & address for the record, and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday October 22, 2024, and Tuesday November 12, 2024, beginning at 7:00 p.m.

**14. Motion to Adjourn:**