

Palmyra Borough Council Meeting

Tuesday September 10, 2024

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Everyone please silence all cellular devices during the meeting – thank you!
 - b. Council members please turn on your microphones.
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** (Please step to the microphone, state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**
 - a. Approve the minutes of the August 27, 2024, Borough Council meeting.
8. **Action & Discussion Items:**
 - a. **Bid Award – Contracted Waste & Recycling Collection:**

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Manager to issue a Notice of Intent to Award a new three (3) year contract to Casella Mid-Atlantic, LLC, 230 Obie Road, Newmanstown, PA 17073 for the collection of residential refuse & recycling in the Borough according to one of the following options:

Option #1: (continue existing program):

 - First-year cost of \$246.73 per unit fee / per year, (estimated quarterly fee = \$103/qtr.)
 - \$15.00 per bag for the special single-bag program, (estimated quarterly fee = \$98/qtr.)
 - \$7.50/cy dumpster service fee

Option #2: (contractor provides 96-gallon toters):

 - First year cost of \$280.33 per unit fee / per year, (estimated quarterly fee = \$112/qtr.)
 - \$15.00 per bag for the special single-bag program, (estimated quarterly fee = \$98/qtr.)
 - \$7.50/cy dumpster service fee
9. **Reports:**
 - a. President's Report: President Shearer
 - b. **Financial Report:**
 1. Financial Statement: (as of August 31, 2024, will be available at the September 24th meeting)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
 - c. **Fire Department / EMS Report:**
 1. August monthly report e-mailed Wednesday September 4, 2024.
 2. July - Life Lion Monthly EMS Report
 - d. Police Department: Mayor Carpenter / Chief Winters
 - e. **Planning Commission:** (Did not meet this month)
 1. Share Park, LLC (Caring Cupboard) – Preliminary/Final Land Development Plan
 2. Next Scheduled Meeting: Wednesday September 25, 2024, beginning at 7:00 p.m.

9. Reports: (continued)

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report:
2. Borough Properties:
 - a. Municipal Building – 325 S. Railroad Street:
 - Camera replacement project update:
 - b. Public Works Department – 910 E. Broad Street:
 - c. Town Square:
 - d. Vacant Lot – 40 E. Front Street:
 - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
 - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
3. Cemetery:
4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
5. Refuse & Recycling:
6. Sewer System:
 - a. Pump Station #3 (located west of W. Broad St & N. Locust St)
7. Sinkholes:
 - a. New:
 1. Southeast Park detention basin
 - b. Old:
 1. 156 N. Railroad Street
 2. 528 S. Franklin St (NE corner of S. Franklin St & E. Birch St)
8. Stormwater Management:
 - a. Phase A Stormwater Management System – Basin Improvement Project Update:
 - Boring under railroad – Tentatively scheduled to begin October 7th
9. Street & Alley Maintenance:
10. Traffic Signals:
11. Other:

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:
2. Zoning Hearing Board: (Results of Hearing conducted on Monday September 9th)
 - a. 338 N. Railroad Street (Railroad Street Investments, LLC):
 - Seeking a Variance of the 35-foot maximum height allowance in the (LI) Light Industrial District to enable a building renovation 41-feet high.

i. Borough Manager's Report:

1. East Ridge Road – Melrose (Phase #1) – Off-Site Stormwater Update:
2. 2024 Audit:
3. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please step to the microphone, state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday September 24, 2024, and Tuesday October 8, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: