

Palmyra Borough Council Meeting

Tuesday October 22, 2024

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Everyone please silence all cellular devices during the meeting – thank you!
 - b. Council members please turn on your microphones.
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** (Please step to the microphone at the podium and state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the October 8, 2024, Borough Council meeting.
- b. Approve payment of all bills listed on the September 2024 Detailed Check Listing Report.
- c. Approve the Treasurer's Report for the period September 1 through September 30, 2024:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 3,608,158	\$ 1,345,848	\$ 937,440	\$ 492,181	\$ 26,687	\$ 224,126
YTD Expenses	\$ 3,729,167	\$ 1,305,569	\$ 922,099	\$ 765,849	\$ 0	\$ 230,000
Difference	\$ (121,010)	\$ 40,279	\$ 15,340	\$ (273,668)	\$ 26,687	\$ (5,874)
Fund Balance	\$ 465,621	\$ 235,055	\$ 116,710	\$ 1,182,128	\$ 2,260,280	\$ 41,886

	Library Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$ 29,297	\$ 151,469	\$ 502	\$ 7,450	\$ 347,114
YTD Expenses	\$ 22,000	\$ 135,374	\$ 0	\$ 529,193	\$ 233,967
Difference	\$ 7,399	\$ 16,095	\$ 502	\$ (521,743)	\$ 113,147
Fund Balance	\$ 11,009	\$ 177,007	\$ 44,806	\$ 147,375	\$ 146,371

8. **Action & Discussion Items:**

- a. Resolution 2024-21 – Amend 2024 Fee Schedule for New Refuse Contract Costs & Land Plan Fees:
Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2024-21 amending the Borough Fee Schedule.

8. Action & Discussion Items: (continued)

b. Road Closure Request - 2024 Lions Club Reindeer Night:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Palmyra Lion's Club to close South Railroad Street from Main Street to Cherry Street from 4:00 PM to 9:00 PM on Saturday December 21, 2024 for the Reindeer Night event at the Town Square.

c. Amendment to Inter-municipal Agreement between Lebanon County Treasurer's Office & Palmyra Borough:

Discussion on, and if appropriate:

Suggested Motion: To approve the request by the Lebanon County Treasurer's Office to increase the cost of collecting each tax bill from \$0.50 per tax bill to \$1.00 per tax bill.

d. 2025 Draft Budget Presentation:

9. Reports:

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of September 30, 2024)

c. Fire Department:

d. Library Report: Councilor Quairolì (Tuesday October 15th meeting)

e. Western Lebanon County Regional Police Department: Chief Winters / Mayor Carpenter

1. Monthly Report:

2. Other:

f. Recreation Commission: Councilor Quairolì (Wednesday October 16th meeting)

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Hearing Board: (No hearing scheduled for Monday October 18th at 5:30 p.m.)

i. Borough Manager's Report:

1. East Ridge Road – Melrose (Phase #1) Update: (Off-Site Stormwater)

2. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please step to the microphone at the podium and state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday November 12, 2024, and Tuesday November 26, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: